Paying for Housing
OUR MISSION

Housing & Residential Life at Wayne State fosters **student learning** and **success** through engaging residents in an intentional living-learning community. Supported by **safe, comfortable and convenient** residence hall, apartment and dining environments, residents **grow** in self-awareness and cross-cultural **understanding** as they practice social and group development as members of a diverse group of Wayne State learners.
Today we will cover...

- Understanding your financial obligations and bill
- FERPA
- Due Dates
- E-Bill
- Payment Methods
- Parent/Guardian Pin
- Requirement for Move-in
- Financial aid
- Other Resources
Today’s Presenters

Trycennia Dean-Motley
Assistant Director
Office of Housing and Residential Life
Housing & Dining Services

Liz Hofmeister
Associate Director
Student Accounts Receivable
Understanding your housing and dining obligations

• $125 non-refundable application fee
  • Paid upfront or billed to your student account

• Housing fees billed by semester

• Dining fees billed by semester

• Housing and Dining fees are part of your Student Account
Federal Education Rights & Protection Act (FERPA)

Parent/Guardian Record Release Authorization

1. Go to Wayne.edu and type “FERPA form” in the search engine at the top right side of the website

2. Click “Forms – Office of Registrar”

3. Select “Release Academic Records (FERPA)” to authorize parents/guardians
1. **Due dates** are found online at: https://wayne.edu/bursar/ebill/ebill-schedule/  

2. They can also be viewed via your E-bill on **Academica** under the **Student Resources** tab. Click on the **Financial Records** link.

### Fall 2020

<table>
<thead>
<tr>
<th>WSU eBill Posted</th>
<th>Payment Due Date</th>
<th>Late Fee Assessment*</th>
<th>Billing For</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/1/2020</td>
<td>8/15/2020</td>
<td></td>
<td>All students registered by 7/31/2020</td>
</tr>
<tr>
<td>9/1/2020</td>
<td>9/15/2020</td>
<td>9/16/2020</td>
<td>All students registered by 8/31/2020. Late payment fees will be assessed for non-payment.</td>
</tr>
<tr>
<td>10/1/2020</td>
<td>10/15/2020</td>
<td>10/16/2020</td>
<td>All students registered for Fall semester. Late payment fees will be assessed for non-payment.</td>
</tr>
<tr>
<td>11/1/2020</td>
<td>11/15/2020</td>
<td>11/16/2020</td>
<td>All students registered for Fall semester. Late payment fees will be assessed for non-payment.</td>
</tr>
<tr>
<td>12/1/2020</td>
<td>12/15/2020</td>
<td>12/16/2020</td>
<td>All students registered for Fall semester. Late payment fees will be assessed for non-payment.</td>
</tr>
</tbody>
</table>
E-bill

The **E-bill** is an official monthly statement sent electronically and can be viewed on *Academica*

Since Wayne State University is paperless, e-bills can only be accessed via your student portal:

*Academica* > **Student Resources** > **Financial Records** > **E-bill Statement and Payment History** > **View Statement**

E-bills are static - statements are updated at the beginning of each month

*Paperless Billing Only*
1-3.) Student info, current term, due date, amount due

6-7.) Fees on the E-bill: tuition, SSF, registration, housing/dinning

**Campus charges not on your e-bill:** parking fees, onecard charges, or book fees

4-5.) Prior term balance section if applicable

8-9.) Aid ready to disburse appears above the amount due line. Whereas pending aid appears below the line since there are still outstanding requirements to be completed (check Academica)

10.) An information section
## Bill/Account Summary

### Fall 2019

<table>
<thead>
<tr>
<th>Detail Code</th>
<th>Description</th>
<th>Charge</th>
<th>Payment</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHMF</td>
<td>Chemistry CMF</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>LPF</td>
<td>Late Payment Fee</td>
<td>$120.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>REGF</td>
<td>Registration Fee</td>
<td>$235.16</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>SSF</td>
<td>Student Service Fee</td>
<td>$113.46</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>UPRR</td>
<td>Undergrad Upper Res Tuition</td>
<td>$1,413.57</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>CSNT</td>
<td>Student Account Payment OI</td>
<td></td>
<td>$1,882.19</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Term Charges:** $1,882.19

**Term Credits and Payments:** $1,882.19

**Term Balance:** $0.00

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The **Bill/Account Summary** is a real time list of transactions per term and can be accessed by logging in: Academica > Student Resources > Financial Records > Bill/Account Summary.
Payment Methods

• Pay with Fee-Free electronic check: enter your ABA routing number and account number (printed along the bottom of your check).

• Pay with credit card: enter the card number and expiration date: **convenience fee 2.99%**.

• Pay by mail - checks, money orders and cashier checks can be mailed to:

  WSU Cashier’s Office  
  P.O. Box 02788  
  Detroit, MI 48202
Wire payments

- **International Wires**

  Wayne State University has teamed up with Flywire to offer an innovative and streamlined way to make international wires for tuition payments at [wayne.flywire.com](http://wayne.flywire.com)

- **Domestic (U.S.) Wires** – Contact the Cashier's office at 313-577-3650 for banking information and specifications.
Installment Payment Plans

- Sign up at: wayne.afford.com (Fall/Winter terms only)
- Variety of different payment methods including pay by phone and automatic payments
- Check your E-bill monthly to ensure the plan budget matches the e-bill
MESP (529 Accounts) & MET

1. Have parents log in to your 529 account

2. Request payment be mailed to:

   Wayne State University
   P.O. Box 02788
   Detroit 48202

   *Include Student ID in the memo section

1. Contact MET and add Wayne State University to your contract and our office will take care of the rest

2. MET does not cover all fees; be sure to check your e-bill
Giving parents access to pay your eBill

To set up a parent or authorized person PIN:

• Log in to Academica (Recommended browsers - Edge and Internet Explorer) using your AccessID and password
• Click on "Student Resources" and then "Online Payments"
• Click on "Make an online payment"
• Click on "Your Account"
• Under the Parent PIN header, click on "Add New"
• Create a username for the parent or authorized person
• Input the parent or authorized person's email address
• Click "yes" for the question "Can this person login?"
• Click on "OK"
Path to payment requirement for move-in

- It is essential to have your tuition, housing, and university fees bill paid by the published due dates.
- Please understand that any payment made on your student account will be applied to your outstanding tuition bill first; housing is always paid last, even if you request that the amount go toward your housing bill.
- You could jeopardize your housing status if you have a balance on your student account in Academica after the published due date.
Financial Aid

Complete the Free Application for Federal Student Aid or FAFSA form: [www.fafsa.gov](http://www.fafsa.gov)

- **Financial Aid Requirements:**
  - Visit your Academica portal - Student Recourse tab for any outstanding requirements.
  - Visit [www.studentloans.gov](http://www.studentloans.gov) to complete your Master Promissory Note and to complete the Direct Loan Entrance Counseling.

- **Course Participations Hold:**
  - Your professors/instructors are required to verify that you have participated or attend class. If this hold is slowing you down, contact your instructor to ensure you are marked properly. You can view participations hold status on Academica.

- **Selected for Verification:**
  - This is the process by which the accuracy of the information provided on the FAFSA is confirmed. You can view verification status and document requirements on Academica.

- **Satisfactory Academic Progress Standards (SAP):**
  - While you may be showing up and participating in class, financial aid requirements want to ensure you are making progress towards your degree. If you may have struggled in a class or forgot to turn in an assignment that led to you not passing a course, it could stop aid from being disbursed. You may even have to pay back grants or scholarships. Learn more at [wayne.edu/financial-aid/receiving/sap](http://wayne.edu/financial-aid/receiving/sap).
Navigating the Road to Success

Review and Understand Your Financial Aid Award
Financial Aid comes in various types that have different eligibility requirements and payment terms.

Scholarships and Grants
These are financial aid awards given for merit or financial need demonstrated by your FAFSA. This type of aid often does not have to be paid back if you continue to meet the eligibility requirements.

Subsidized Loans
If you need to take a loan, this is often the best loan to start with to meet your need. While enrolled, the government pays your interest and that reduces your total repayment cost.

Unsubsidized Loans
After taking advantage of scholarships, grants, and unsubsidized loans of any kind, these are the last line of aid you need to accept. Interest accrues from the time the loan disburses and continues until complete repayment.

Need More Aid?
There may be other aid still available for you beyond what was in your initial financial aid package especially if your circumstances have changed. Here are some more types of aid and resources to consider:
- Increase loan
- University long-term loan
- Grants
- Special Circumstances Appeal (significant change occurs in your financial situation e.g., reduction in income, loss of employment, divorce, separation, death of a parent/spouse)
- Florida Bright Futures
- High Program
- Course Scholarship
- Military and veteran’s assistance
- Wayne County Wayne ed. (can help you with the educational benefit programs available to veterans)

Accept Financial Aid
After reviewing and understanding what aid has been awarded to you, you will be directed to accept or decline the aid you use. You may need to complete a brief form to have your housing and dining fees covered.

Maintain Full-Time Student Status
Maintain 12 credits hours (UG), 8 Credit hours (GR) to keep your full financial aid award.

Work Study Funded Employment
Work-study is a type of financial aid where your employment is scheduled to help give you financial means and help the university meet its employment needs. You receive a paycheck and these funds only apply to your financial aid. You avoid debt and your funds don’t show-up to your student account.

Caution
You must maintain Satisfactory Academic Progress to remain eligible for financial aid.
- GPA: As an undergraduate, you must maintain a minimum 2.0 GPA.
- Pace (completion percentage): You must complete at least 67 percent of your registered courses with passing grades.

Familiarize Yourself With AcaDemia
AcaDemia is the WSU Portal for all things Student. You can view your financial aid, check your student account, register for classes and more!

File FAFSA
File your FAFSA as close to Oct. 1 as possible to improve your chances of qualifying for the merit grant, scholarship and work-study aid.

Meet with a Member of Housing Operations
Housing and Residential Life has staff here to help connect you to the resources on campus to help you reach graduation. If you get stuck, call 313-577-2100 or email housing@wayne.edu to make an appointment.

Road Block: Aid not disbursing?
Financial aid disbursement requires you to sometimes prove eligibility or maintain certain conditions to ensure disbursement. Here are some common roadblocks that may slow down your financial aid disbursement.

Do you have a Course Participation Hold?
The Registrar’s office is required to verify that you have participated or attend class. If this hold is slowing you down, contact your instructor to ensure you are marked properly.

Were you selected for verification?
This is the process by which the accuracy of the information provided on the FAFSA is confirmed. You can view verification status and document requirements on AcaDemia.

Are you meeting Satisfactory Academic Progress Standards (SAP)?
While you may be showing up and participating in classes, financial aid requirements want to ensure you are making progress toward your degree. If you may have struggled in a class or failed to turn in an assignment that led to you not passing a course, it could stop and from being disbursed. You may even have to pay back grants or scholarships. Learn more at wayne.edu/financial-aid/satisfactory.

Do you need to review and complete financial aid requirements?
Visit www.studentloans.gov to complete your Master Promissory Note and to complete the Direct Loan Entrance Counseling.
Other Resources

• 2021 Financial Aid Award Guide
• Due Dates: https://wayne.edu/bursar/ebill/ebill-schedule/
• FERPA form: https://wayne.edu/registrar/forms/ (Release Academic Records)
• Nelnet Payment Plan: https://wayne.afford.com
• Michigan Education Savings Plan: https://www.misaves.com/
• Michigan Education Trust: https://www.michigan.gov/setwithmet/
Questions?
Contact Us

Phone: (313) 577-3653

Email: bursar@wayne.edu

Location: Welcome Center, 42 W. Warren, 4th floor Rm. 422

Payment mailing address: Wayne State University P.O. Box 02788, Detroit, MI 48202